



TIMBER MESA FIRE & MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened on June 24, 2024, at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. CALL TO ORDER

Clerk Paul Wyatt called the meeting to order at approximately 3:00 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

Clerk Paul Wyatt, Member Amy Kay, Member Lynn Browne-Wagner, and Member Jim Molesa (*TEAMS*)

4. APPROVAL OF MINUTES

a. Regular Session of May 20, 2024

Member Lynn Browne-Wagner moved to approve the Regular Session minutes from May 20, 2024, as written, and Member Jim Molesa seconded the motion. The vote was unanimously approved, and the motion passed.

5. CALL TO THE PUBLIC

David Noble, 1941 Ridge Crest Drive, Show Low. The crew came to his house to change batteries in his smoke alarms. The alarm came back on during the night. Haven't received a call back. As a taxpayer, would like to have his alarms replaced. Kudos to the District for having alarm battery replacement program.

6. EMPLOYEE RECOGNITION

None

7. REPORTS AND CORRESPONDENCE

- A. Fire Board Report – None.
- B. Fire Chief's Report – Report included in the packet. Chief Chevalier referred to the Stage 2 Restrictions included in the packet. Had an informal event today, June 24, for Chief Cluff's retirement. Tomorrow, June 25, is Captain Conner's official retirement event.
- C. Administrative Services Report – Report included in the packet. Captain Jerome brought attention to the following items: Current firefighter recruitment posting, billed and received over \$35,000 in

wildland revenue with 2 additional fires billed, passed the first selection process for the Congressional Spending Grant. He gave an update on social media stats and public events.

- D. Operations, Medical Services, and Training and Report – Report included in the packet. Chief Loney asked if the Board had any questions and the Board had none.
- E. Prevention Report – Report included in the packet. Fire Marshal Pepper gave an update and further clarification on the newly constructed Dollar General Store in Linden. Visited with the Fire Chief of Winslow Fire to assist with setting up a community risk/fire prevention division.
- F. Logistic, Support Services and Fleet Maintenance report – Report included in the packet. Chief Wood gave an update on the July 4th preparations. Magna Grip exhaust systems are installed. Working on closing out the AFG sign and Magna Grip grants. Working with roofing contractor for Station 13. Clerk Paul Wyatt asked about the current rescue boats with Chief Wood updating on the locations of the boats.

8. ANNOUNCEMENTS and CORRESPONDENCE

Thank you letters from a citizen and Nexus Coalition

9. BUSINESS

A. Discussion and Possible Action: May 2024 Financial Reports

Gabe Buldra, Principal for James Vincent Group, presented the monthly financials for May 2024. The following key points were reviewed: Revenue, Expenses, Fiscal Year revenue, Year-to-date Expense and Total Cash amount. The following were included in the board packet for review: Balance sheet as of May 31, 2024, Summary of Reconciled Cash Balances as of May 31, 2024, Income Statement of Revenues and Expenditures of General Fund for May 2024, including budget to actual and year-to-date balances, Fixed Asset Additions and Disposals Schedule FY23/24, Income vs. Expenses graph for May 2024, Monthly Disbursement report, and 12-month cash flow. Revenue for the month of May is \$1,300,290, which is \$46,308 over budget. Navajo County revenue for the month is \$655,222 which is under budget by \$63,555. Non-levy revenue is \$645,068 which is over budget by \$109,863. Ambulance revenue is over budget by \$155,069. Wildland revenue is under budget by \$49,556. Expenses for May total \$2,007,054 which is over budget by \$46,153. Personnel costs are under budget \$56,858, driven by Wildland wages, higher than anticipated annual physicals, and timing of health insurance. Vehicles & Equipment is over budget by \$121,791 driven by AFG exhaust grant expenses. Meetings & Training is under budget \$20,520, driven by less than anticipated training. Fiscal Year revenue is \$19,175,667 which is \$987,120 over budget. Navajo County revenue is \$10,055 under budget. Grant revenue is \$348,025 over budget driven by timing of SAFER and WL Type 6 Engine. Ambulance revenue is \$688,305 over budget. YTD expense is \$16,302,664 which is \$819 under budget. Total Cash for May is \$6,852,065 which is \$1,332,527 higher compared to May 2023. The Board had no questions.

Member Amy Kay moved that we approve the financial reports for the month of May 2024 as presented, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimously approved, and the motion passed.

B. Public Hearing: The Board will consider public comment concerning the Fiscal Year (FY) 2024-25 Fired District Budget

Clerk Paul Wyatt opened the public hearing at 3:32pm

No public spoke

Clerk Paul Wyatt closed Public Hearing at 3:33pm

C. Discussion and Possible Action: Authorization of Resolution #2024-02 Adopting the Fiscal Year (FY) 2024-25 Budget

Chief Chevalier referred the Board to the 2024-25 Budget included in the packet. This budget accomplishes many of the goals of the Fire District including keeping the rate flat, maintaining current benefits for personnel, new pay scale for engineer and captain CEPs per the MOU, 3% merit increase to eligible employees, receptionist position unfunded with duties shifted to modified duty personnel and/or volunteers and the payoff of Engine 17 in the amount of \$208,436.25. Discussion ensued on the 2023-24 budget vs. 2024-25 budget. Mr. Buldra explained that the cost of doing business is higher and a lot of work went into 2024-25 budget. The tax rate is \$3.30.

Member Amy Kay moved to approve the Fiscal Year 2024-25 Fire District budget in the amount of \$19,092,416 for Operations, and \$1,206,349 for Capital, for a total budget of \$20,298,765, and Member Lynn Browne-Wagner seconded the motion. The vote was unanimously approved, and the motion passed.

D. Discussion and Possible Action: Authorization to pay off the 2018 Rosenbauer Pumper in the amount of \$208,436.25

Chief Chevalier stated that part of the balanced budget was contingent on paying off the 2018 Rosenbauer Pumper. Asking for approval to pay off the Rosenbauer Pumper.

Member Lynn Browne-Wagner moved to authorize staff and James Vincent Group to pay off the 2018 Rosenbauer Pumper in the amount of \$208,436.25, and Member Jim Molesa seconded the motion. The vote was unanimously approved, and the motion passed.

E. Discussion and Possible Action: Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy

Chief Chevalier referred the Board to the funding policy in the packet. By statute, the Fire Board is required to adopt PSPRS funding policy. This is similar to previous years. The policy was prepared by James Vincent Group.

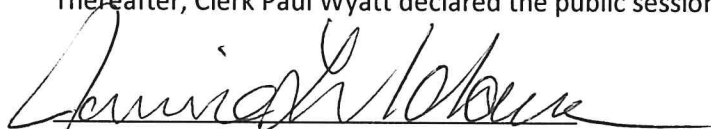
Member Lynn Browne-Wagner moved that we approve the Public Safety Personnel Retirement System Pension Funding Policy as presented and direct staff to post the policy as required by law, and Member Amy Kay seconded the motion. The vote was unanimously approved, and the motion passed.

10. NEW AGENDA ITEMS

CORE Construction
Smoke Detector Program

11. ADJOURNMENT

Thereafter, Clerk Paul Wyatt declared the public session adjourned at approximately 3:45 pm.


Board Clerk Chair

7-27-24
Date: