



TIMBER MESA FIRE AND MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened January 25, 2021 at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. **CALL TO ORDER** Chair Dennis Hughes called the meeting to order at approximately 3:00 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Dennis Hughes, Clerk Amy Kay, Member Jamie Adams, and Member Paul Wyatt were present.
4. **APPROVAL OF MINUTES**
Regular Session of December 21, 2020

Member Paul Wyatt motioned to approve the Regular Session minutes from December 21, 2020, and Member Jamie Adams seconded the motion. The vote was unanimous, and the motion carried.

5. **CALL TO THE PUBLIC**
None

6. **REPORTS AND CORRESPONDENCE**

- A. Fire Board Report – Board Member Jamie Adams asked how many Mechanics are full-time. Chief Savage stated 4 full-time, 1 Supervisor and 3-line mechanics. Fleet maintains the District's vehicles and several surrounding agencies. They are the only fire mechanics in the region. The next closest ASE and EVT certified mechanics are in Flagstaff or Phoenix. Chair Dennis Hughes thanked TMFMD for transporting him and getting him to where he needed to go.
- B. Fire Chief's Report – Report included in the packet. Chief Savage gave an update on Board Member Lynn Browne-Wagner. She was hospitalized and is now recovering.
- C. Administrative Services Report – Report included in the packet. No questions from the Board.
- D. Operations, Medical Services and Training Report – Report included in the packet. Chief Livermore was out of the office. Chief Savage referred the Board to the highlighted area of the Operations report. Call volume has increased by 49% over the last 4 years with an average annual increase of about 12%.
- E. Logistic, Support Services and Fleet Maintenance report – Report included in the packet. No questions from the Board.
- F. Prevention and Community Risk Reduction report – Report included in the packet. No questions from the Board.

7. ANNOUNCEMENTS

- a. Statutory training for board members is tentatively scheduled for March 19th, 2021 at Station 13 in Lakeside. This training is for newly elected or newly re-elected board members. Chief Chevalier gave an update that the training was postponed until May 2021.
- b. Presentation by the Timber Mesa Fire and Medical District Auxiliary. Bethany Francis and Amanda Kerr introduced themselves and provided the Auxiliary’s mission statement and member contact information. Would like to work hard to help bring the unity back into the department and be a resource to those in need. Asked to let them know if the Auxiliary can help them in anyway.

8. BUSINESS

A. Discussion and Possible Action: December 2020 Financial Reports

Gabe Buldra, Principal for James Vincent Group, presented the monthly financials for December 2020. He discussed the key points of which included revenues and expenses. Revenue for December is \$1,029,420 which is \$57, 742 under budget due to timing on property taxes. Non-levy revenue was \$373,034 which is over budget by \$159,909. Ambulance and Wildland revenue contributed to the positive variance. Expenses for December totaled \$1,302,030 which was over budget by \$133,522 due to overtime costs. Year-to-Date revenue is \$8,113,944 which is \$138,468 over budget. Property tax collection is \$6,379,000. Year-to-Date expenses are \$6,210,616 which is \$253,091 over budget and is related to personnel costs, legal fees, and other professional services. Mr. Buldra reminded the Board that the amended budget that the Board adopted last month is effective January 1, 2021 and the numbers will be updated starting with the January report. Chair Dennis Hughes stated that looking at the cash position, the District is doing very well. He asked about the increase in overtime. Chief Savage explained that the contributing factors were COVID-19 and long-term military deployments. There were no other questions.

Clerk Amy Kay moved that we approve the financial reports for the month of December 2020 as presented, and Chair Dennis Hughes seconded the motion. The vote was unanimous, and the motion carried.

B. Board Training: The Fire District’s attorney will review Board member Roles and Responsibilities and the requirements of the open meeting law with the members of the Board

District’s Attorney unable to make the meeting due to weather conditions. Item tabled.

9. New Agenda Items:

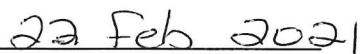
None

10. Adjournment

Thereafter, Chair Dennis Hughes declared the public session adjourned at approximately 3:16 pm.



Board Clerk



Date