



TIMBER MESA FIRE AND MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened July 27, 2020 at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. **CALL TO ORDER** Board Chairman Paul Wyatt called the meeting to order at approximately 3:00 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Paul Wyatt, Clerk Dennis Hughes, Member Ed Lindquist, Member Amy Kay and Member Lynn Browne-Wagner (*telephonically*) were present.

4. **APPROVAL OF MINUTES**

Regular Session of June 22, 2020

Member Ed Lindquist motioned to approve the Regular Session minutes from June 22, 2020, and Clerk Dennis Hughes seconded the motion. The vote was unanimous, and the motion carried.

5. **CALL TO THE PUBLIC**

None

6. **REPORTS AND CORRESPONDENCE**

- A. Fire Board Report – Clerk Dennis Hughes gave an update on his health. Member Lynn Browne-Wagner informed the Board and Staff that Northland Pioneer College had hired a new EMS Coordinator and that a paramedic class would begin in January 2021. Member Ed Lindquist will not be running for the Board in the upcoming election.
- B. Fire Chief's Report – Report included in the packet. Chief Savage updated the Board regarding the letter written to the local newspaper. It has been posted to the District website and Facebook.
- C. Operations, Medical Services and Training Report – Clerk Dennis Hughes asked about the gas leak call. Chief Wood gave an update.
- D. Logistic, Support Services and Fleet Maintenance report – Report included in the packet.
- E. Prevention and Community Risk Reduction report – Report included in the packet. Explanation was given regarding calls for an investigator.

7. **ANNOUNCEMENTS**

Captain Taber Heisler received the Fire Officer (FO) designation from the Center for Public Safety Excellence
Appreciation letter from the City of Show Low for the District's support during the 4th of July fireworks
Thank you letter from citizen

8. BUSINESS

A. Discussion and Possible Action: June Financial Report

Sara Simonton, Accounting Manager for James Vincent Group, referred the Board to the June 2020 Financial Report in the packets. Ms. Simonton reviewed the Key Points of the report, which included Revenues and Expenditures for the month of June. Revenue was \$500,945 which was \$39,971 over budget. Expenses were \$1,218,989 which was over by \$333,849. Year to date revenues are \$11,699,340 and expenses are \$11,453,459. Members of the Board thanked Chief Savage and Staff for the good job that they are doing of staying as close to the budget as possible during the pandemic.

Clerk Dennis Hughes moved to approve the financial reports for the month of June 2020 as presented, and Member Amy Kay seconded the motion. The vote was unanimous, and the motion carried.

B. Discussion and Possible Action: Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy

Chief Savage referred the Board to the packet. Each year the Board is required by law to adopt a funding policy for PSPRS. He recommended that the Board approve the policy as presented.

Member Ed Lindquist moved that we approve the Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy as presented, and Member Amy Kay seconded the motion. The vote was unanimous, and the motion carried.

C. Discussion and possible Action: Engagement letter with Beach Fleischman for auditing services regarding the fiscal year 2019-2020 financial audit

Chief Savage referred the Board to the 2 engagement letters from Beach Fleischman included in the packet. Beach Fleischman has been the auditor for Timber Mesa for the past 6 years. He recommended that the Board approve the engagement of Beach Fleischman to conduct the District's audit.

Member Amy Kay moved that we approve the engagement letter with the firm Beach Fleischman to conduct the Fire District's annual financial audit for the fiscal year 2019-2020, and Member Ed Lindquist seconded the motion. The vote was unanimous, and the motion carried.

D. Discussion and Possible Action: Purchase of two staff vehicles per the Fire Districts apparatus replacement plan

Chief Savage referred the Board to the bids received for the 2 new staff vehicles. Through GSA (General Services Administration), the vehicles can be purchased at almost have the price of the dealerships. Discussion ensued regarding the features of the vehicles and the current vehicles being replaced.

Clerk Dennis Hughes motioned that we approve the purchase of two F-150 staff vehicles through GSA in the amount of \$56,965.18 excluding tax, and Member Ed Lindquist seconded the motion. The vote was unanimous, and the motion carried.

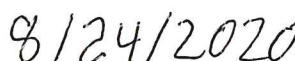
9. New Agenda Items:

Bond information

10. Adjournment

Thereafter, Clerk Dennis Hughes declared the public session adjourned at approximately 4:10 pm.


Board Clerk


Date