



TIMBER MESA FIRE & MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened on March 23, 2026, at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. CALL TO ORDER

Chair Jamie Adams called the meeting to order at approximately 3:00 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

Chair Jamie Adams, Member Roger Brown, Clerk Jim Molesa via Teams, Member Brian Goodman, and Member Joey McGregor.

4. APPROVAL OF MINUTES

- a. Regular Session of February 23

Chair Jamie Adams moved to approve the Regular Session minutes from February 23, 2026, as presented and Member Joey McGregor seconded. The vote was unanimously approved, and the motion passed.

5. CALL TO THE PUBLIC

None

6. RECOGNITION

None

7. REPORTS

- A. Fire Board Report – Member Roger Brown attended the Fallen Firefighter Memorial in Phoenix and saw the names of our fallen etched in the memorial. He was very impressed and recommended to go see it.
- B. Fire Chief's Report – Report included in the packet. Chief Chevalier gave updates on the Bond discussion and the Lakeside Parcel. Attended the CFSI to advocate for the AZ Fire Service. Chief Chevalier will also be the recipient for the 100 Club Firefighter of the Year award in April.
- C. Administrative Services Report – Report included in the packet. Chief Livermore gave an update on the firefighter hiring process. The Academy is scheduled to begin April 27th. Updated the Board on upcoming public events in the community. Chief Livermore also recognized Chief Pepper and Captain Lucas for their work on educating the public about wildfire preparedness.
- D. Community Outreach Report – Report included in the packet. PIO Trinity Savage attended the Arizona Wildfire and Incident Management Academy in Prescott. Member Roger Brown praised Trinity for her social media presence.
- E. Operations, Medical Services, Training Reports, and Fleet Services – Report included in the packet. Captain Gnagy discussed the three structure fires Timber Mesa responded to. Increase in IFTs due to the weather. Discussion on the new motor in Truck 14 and when Engine 17 will be back in service.
- F. Prevention Report – Report included in the packet. Fire Marshal JD Pepper discussed the completed amendments for the fire code and the adoption process for the new fire code. Member Jamie Adams

asked about the last fire code challenges. Chief Randy Chevalier discussed the process as well and how it was enforced with our partners. Fire Marshal Pepper sent the proposal to our legal team. Attorney Tomas Montoya said there were no issues with the proposed amendments.

- G. Logistic and Support Services Report – Report included in packet. Chief Clay Wood showed the mockup of the station 13 sign, and the permit was submitted to the county. Gave facility and vehicle surplus updates. Member Brian Goodman and Chief Wood discuss the surplus process. Member Roger Brown asked how the apparatuses are tracked. Chief Wood discussed the Automatic Vehicle Locator.

8. ANNOUNCEMENTS and CORRESPONDENCE

Award Ceremony on April 22nd at 6:00 PM and is located at the Blue Ridge High School Board Room.

9. BUSINESS

A. Discussion and Possible Action re: February 2026 Financial Reports

Gabe Buldra for James Vincent Group, presented the monthly financials for February 2026. A power point with the February financials was presented showing budgeted to actual totals, fiscal year to date budget to actual, year to date expenses as percentage of budget, and cash position.

- Revenue for the month of February is \$711,901 which is \$198,451 under budget. Navajo County revenue for the month is \$282,148 which is under budget by \$95,245. Non-levy revenue is \$429,753 which is under budget by \$103,206. Ambulance revenue is under budget \$106,567. Interest Income is over budget \$24,080. Grant income is under budget \$16,667.
- Expenses for February total \$1,391,090 which are under budget by \$120,607. Personnel costs are under budget \$86,551, driven by less than anticipated wages and timing of health insurance. Buildings & Land is over budget \$7,335, driven by timing of building costs. Vehicles and Equipment is under budget by \$45,352, driven by timing of maintenance expenses and equipment purchases.
- Fiscal Year revenue is \$16,147,285 which is \$698,121 over budget. Navajo County revenue is \$85,220 under budget. Wildland revenue is \$914,899 over budget.
- YTD expense is \$13,217,185, which is \$64,657 under budget.
- Total Cash for February is \$10,398,645 which is \$1,660,159 higher compared to February 2025.

Chair Jamie Adams moved to approve the financial reports for the month of February 2026 as presented and Member Roger Brown seconded. The vote was unanimously approved, and the motion passed.

B. Budget Study Session re: James Vincent Group and Staff will present factors affecting budget preparation, and seek consensus direction from the Fire Board regarding budget development

Gabe Buldra presented an overview of the budget framework, including revenues and expenditures. Revenue sources discussed included fire district tax revenues and non-tax levy revenues such as ambulance services, wildland assignments, and miscellaneous sources. Expenditures reviewed included personnel costs, operational expenses, and long-term capital planning, including a 10-year capital outlook.

Key topics included staffing needs, potential over hire strategies, rising insurance costs, and maintaining operational readiness. The role and need for fire inspectors/investigators were also discussed. The board and staff reviewed the budget timeline, hiring priorities, and compensation considerations, including COLA and pay to remain competitive. Firefighter safety, staffing, and retention were emphasized as top priorities, along with legal considerations related to funding.

The board aimed to maintain a conservative and sustainable budget approach. To prioritize personnel, safety and retention. Continue monitoring revenue trends and staffing models. The board asked to return with updated data and refined projections for further review.

C. Discussion and Possible Action re: Authorize the Purchase of a Type I Ambulance from Capital Funds

Chief Devin Wood and Chief Brock Gnagy presented a request to replace an ambulance involved in a recent accident, with insurance proceeds available to support the replacement. Differences in insurance payout options and ambulance configurations were reviewed. Expected to be available in June. Discussion included specifications, including a larger 450 chassis option, and operational considerations. The board discussed the need for reliable transport capacity, including the ability to transport multiple patients when necessary and reviewed proposed equipment features like the bumper. Discussion on amending the motion to include utilizing dollars from the insurance claim in addition to capital funds.

Member Roger Brown moved to approve the purchase of a Ford F-450 4x4 Medix Type I Ambulance and associated equipment in an amount not to exceed \$293,000.00 utilizing dollars from the insurance claim in addition to Capital Funds, and Member Joey McGregor seconded. The vote was unanimously approved, and the motion passed.

D. Discussion and Possible Action re: Authorize the Purchase Contract of a Type I Ambulance from Capital Funds

Chief Devin Wood and Chief Brock Gnagy discussed planning for the purchase of an additional ambulance in the next fiscal year. Due to extending build times, it was recommended to place an order in advance rather than waiting for unit availability. The proposed unit would replace a higher mileage rescue. Discussion included incorporating necessary equipment specifications into the contract through an addendum. Discussion on amending the motion to increase the not to exceed amount and include the equipment addendum.

Member Brian Goodman moved to approve the purchase contract of a Ford F-450 4x4 Medix Type I Ambulance and associated equipment in an amount not to exceed \$298,000.00 from the 27/28 Capital Funds and to include the equipment addendum provided from legal, and Clerk Jim Molesa seconded. The vote was unanimously approved, and the motion passed.

E. Discussion and Possible Action re: Approval of Call of Election - 2026 Consolidated Election. There will be two seats on the Timber Mesa Fire and Medical District Governing Board up for election.

Chief Chevalier explained the call for election in November and discussed the process with the board.

Member Brian Goodman moved to approve the Notice of Call of Election form calling for the election of two Timber Mesa Fire and Medical District Board members and authorizing Navajo County to conduct the election during the November 3rd, 2026 general election and publishing the call for election as required, and Member Joey McGregor seconded. The vote was unanimously approved, and the motion passed.

F. Discussion and Possible Action re: Possible Regular Board Meeting Date Change in May

Chief Chevalier proposed to change May's board meeting to May 18th.

Chair Jamie Adams moved that the regular meeting in May be changed to May 18th, and Member Brian Goodman seconded. The vote was unanimously approved, and the motion passed.

G. Discussion and Possible Action re: Closure of Volunteer Pension Bank Account

Chief Livermore presented on the need to close the volunteer pension bank account. The funds will be moved to general funds, and the account will be closed.

Member Roger Brown moved to approve the closure of the NBAZ account ending in 3750 and the transfer of any remaining balance to the District's primary checking account, and Member Brian Goodman seconded. The votes was unanimously approved, and the motion passed.

10. NEW AGENDA ITEMS

None

11. ADJOURNMENT

Thereafter, Chair Jamie Adams declared the public session adjourned at approximately 4:22 pm.



Board Clerk

04-27-2026
Date