



# TIMBER MESA FIRE & MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened on May 19, 2025, at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

## BOARD MEETING

### 1. CALL TO ORDER

Chair Jamie Adams called the meeting to order at approximately 3:02 pm.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL OF BOARD MEMBERS

Chair Jamie Adams, Clerk Jim Molesa (TEAMS), Member Joseph (Joey) MacGregor, Member Roger Brown and Member Brian Goodman.

### 4. APPROVAL OF MINUTES

- a. Regular Session of April 28, 2025
- b. Executive Session April 28, 2025

Member Roger Brown moved to approve the Regular Session minutes from April 28, 2025 as presented and Member Brian Goodman seconded. The vote was unanimously approved, and the motion passed.

Chair Jamie Adams moved to approve the Executive Session April 28, 2025 as presented and Member Joey MacGregor seconded. The vote was unanimously approved, and the motion passed.

### 5. CALL TO THE PUBLIC

None

### 6. EMPLOYEE RECOGNITION

- a. Citizen Recognition and Employee Recognition – Mr. and Mrs. Reidhead presented an award to Mr. Fish for alerting them to an incident at their residence. Chief Jerome presented a Civilian Life Saver Award to Mr. Fish. Mr. Iverson spoke about his incident. He appreciated the help the crew provided. Chief Jerome thanked him for stopping by Station 15 to meet with the crew. Chief Jerome presented a "greensheet" to the crew.

### 7. REPORTS

- A. Fire Board Report – Member Roger Brown reported that he sat with Dispatch. Good experience. Impressed with the dispatchers. Thanked Chief Jerome for the opportunity to visit dispatch.

- B. Fire Chief's Report – Report included in the packet. Chief Chevalier stated we are in Stage 2 Fire Restrictions which allows propane fire only. Gave further information on what is allowed. He gave an update on the Greer Fire. Currently TMFMD has no Fire Code IGA with the Town of Pinetop/Lakeside. Ongoing meetings with the Town to create a draft IGA.
- C. Administrative Services Report – Report included in the packet. Chief Livermore updated the Board on the firefighter job posting. Closed on May 15 with the online portion closing May 18. Gave an update on the current grant activity. Further explanation from Finance Director Gabe Buldra on grants.
- D. Community Outreach Report – PIO Trinity Savage introduced herself. Asked the Board members what they would like to see in the Community Outreach reporting. Member Joey MacGregor asked for an explanation on social media posting percentages with PIO Savage explaining. Chair Jamie Adams said social media is fantastic in promoting the District. Discussion on events attended and future events.
- E. Operations, Medical Services, and Training Report – Report included in packet. Chief Heisler updated on the residential fire that recognized a citizen earlier in the meeting. Deployed to the Stronghold Fire in southern Arizona. Successful S130/190 class for the City of Show Low and Town of Pinetop/Lakeside. New Recue 15 in service. Running well. Member Joey MacGregor asked about a citizen running over the hose during the residential fire with Chief Heisler updating.
- F. Prevention Report – Report included in the packet. FM Pepper presented “greensheets” to Captain Lucas Guy and PIO Trinity Savage. Have been very involved with in Prevention and educating the public.
- G. Logistic, Support Services and Fleet Maintenance report – Report included in the packet. Chief Wood gave updates on Stations 13, 14, 19 and Administration. Discussion on the drainage at Station 13. Security system equipment installed at Stations but not live yet. Gave an update on the REMS Team purchases.

## 8. ANNOUNCEMENTS and CORRESPONDENCE

None

## 9. BUSINESS

### A. Discussion and Possible Action: April 2025 Financial Reports

Gabe Buldra, Principal for James Vincent Group, presented the monthly financials for April 2025.

- Revenue for the month of April is \$1,370,025 which is \$1,904,659 under budget. Received \$700,000 but expected \$2.7 million. Contacted Navajo County and have now received the majority of funds and will be reflected in next month's financials. This was due to a timing issue. Navajo County revenue for the month is \$700,218 which is under budget by \$2,042,774. Non-levy revenue is \$669,806 which is over budget by \$138,114 driven by ambulance revenue. Ambulance revenue is over budget \$92,160. Wildland Revenue is under budget \$74,535. Interest income is over budget \$19,501. Grant revenue is over budget \$74,558.
- Expenses for April total \$1,660,684 which is over budget by \$14,031. Variances due to personnel costs and overtime. Building & Land is over budget by \$9,135, driven by timing of building repairs and maintenance. Communication/IT is over budget by \$4,086, driven by higher than anticipated communications. Meetings & Training is over budget by \$5,471, driven by timing of employee training.
- Fiscal Year Revenue is \$18,906,714 which is \$704,634 over budget. Navajo County revenue is \$1,927,608 under budget. Ambulance revenue is \$1,275,837 over budget. Wildland revenue is \$1,034,213 over budget.
- YTD expense is \$15,651,739 which is \$393,736 over budget due to costs for wildland deployments.
- Total Cash for April is \$8,012,607 which is \$527,486 higher compared to April 2024.

Mr. Buldra referred the Board to the balance sheet of the financials. Once we see the \$2 million in revenue for property tax collection, the balance will be closer to \$10 million.

Member Brian Goodman moved to approve the financial reports for the month of April 2025 as presented and Chair Jamie Adams seconded. The vote was unanimously approved, and the motion passed.

**B. Discussion and Possible Action: Tentative Approval of the Fiscal Year (FY) 2025-26 Fire District Budget**

Chief Chevalier referred the board to the budget information. He explained the budget process that included Staff and Labor working together. Feels this is a reasonable budget. Accomplishes many of the goals including Maximize non-tax revenues (wildland and ambulance), Maintains and improves benefits, Reduces wage scale steps from 12 to 10, 2.5% COLA, Pay scale adjustments for Engineer and Captain CEP per the MOU, Funds 3% merit increase to eligible employees, Clearly delineates M&O budget from capital projects, Increase debt service for Station 13 and Type I pumper, Continue to build financial reserves and Funds front desk receptionist. Finance Director, Gabe Buldra, presented a power point. The operating and capital fund balances, non-tax levy revenues and expenses were reviewed. The combined proposed tax rate would be \$3.30 with \$3.03 to fund operations and \$0.30 to fund capital. Member Jim Molesa asked about the PSPRS pension unfunded liability. Discussion on the current debt and process to pay down the debt. Member Brian Goodman asked about workers compensation. The District is currently in the Securis risk pool. Satisfied with Securis. The posting timeframe was reviewed once the tentative budget is approved. The Board thanked Chief Chevalier and Staff for their work on the budget.

Member Brian Goodman moved to tentatively approve the Fiscal Year 2025-26 Fire District Budget in the amount of \$21,317,465 for operations, \$1,293,020 for capital, for a total budget of \$22,610,484 as presented and direct staff to post the budget as required by law and Member Jim Molesa seconded. The vote was unanimously approved, and the motion passed.

**C. Discussion and Possible Action: Possible Purchase of a Type II Ambulance and Associated Equipment**

Chief Wood received quotes from ambulance vendors. He stated that with this purchase all five stations would now have a Type II ambulance for use. Discussion on AWD vs 2WD. Member Brian Goodman asked where the ambulance company was located with Chief Wood stating California. The unit is in stock. Member Joey MacGregor asked if this was a replacement with Chief Wood saying no it is an addition to the fleet. Discussion on the increased transports during this time of the year.

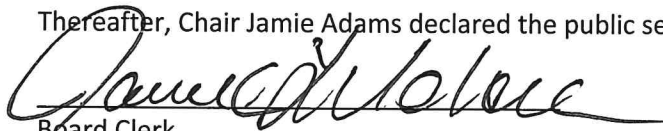
Member Brian Goodman moved to approve the use of financial reserves for the purchase of a Type II Ford Transit Ambulance and associated equipment in the amount not to exceed \$260,833.01 and Member Joey MacGregor seconded. The vote was unanimously approved, and the motion passed.

**10. NEW AGENDA ITEMS**

Budget

**11. ADJOURNMENT**

Thereafter, Chair Jamie Adams declared the public session adjourned at approximately 4:30 pm.

  
Board Clerk

6.23.25  
Date