



TIMBER MESA FIRE & MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened on June 23, 2025, at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. CALL TO ORDER

Chair Jamie Adams called the meeting to order at approximately 3:03 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

Chair Jamie Adams, Member Joseph (Joey) MacGregor, and Member Roger Brown.

4. APPROVAL OF MINUTES

a. Regular Session of May 19, 2025

Chair Jamie Adams moved to approve the Regular Session minutes from May 19, 2025 as presented and Member Roger Brown seconded. The vote was unanimously approved, and the motion passed.

5. CALL TO THE PUBLIC

None

6. EMPLOYEE RECOGNITION

Chief Taber Heisler and on duty crew for incident on Saturday, June 21, 2025

7. REPORTS

- A. Fire Board Report – Chief Jamie Adams thanked staff for hard work on the REMS units.
- B. Fire Chief's Report – Report included in the packet. Chief Chevalier said wildfire season is upon us. Had 36 hours straight of Red Flag conditions. FM Pepper and PIO Savage continue to educate the public. Crews continue to respond to fire checks. Referred to the signed engagement letter with BeachFleischman.
- C. Administrative Services Report – Report included in the packet. Chief Livermore updated the Board on the recent firefighter testing. 19 individuals were invited to interview. Currently there are five open firefighter positions. July 10 are the Chiefs interviews.
- D. Community Outreach Report – Report included in the packet. PIO Trinity Savage reminded the Board of the upcoming 4th of July activities.
- E. Operations, Medical Services, and Training Report – Report included in packet. Chief Heisler thanked the Board and Chief for the purchase of the new REMS units. The units have already been deployed

multiple times. Crews appreciate the new trucks and equipment. He gave an update on the Alert 3 at the Show Low Airport and the structure in Pinetop.

- F. Prevention Report – Report included in the packet. FM Pepper updated the Board on an incident involving a beehive removal by Captain Lucas Guy. Gave an update on the drone usage over Memorial Day weekend.
- G. Logistic, Support Services and Fleet Maintenance report – Report included in the packet. Chief Wood met with Shive Hattery and CORE Construction on the report results. Station 13 update will be on the agenda for the July meeting. Worked with the City of Show Low on a back-up issue at Station 15. Very appreciative of the relationship with the City of Show Low.

8. ANNOUNCEMENTS and CORRESPONDENCE

Thank you letters

Arizona Fire Districts Association summer conference

9. BUSINESS

A. Discussion and Possible Action re: May 2025 Financial Reports

Sara Simonton, Accounting Manager for James Vincent Group, presented the monthly financials for May 2025.

- Revenue for the month of May is \$3,538,282 which is \$2,269,401 over budget. No concerns. Navajo County revenue for the month is \$2,511,477 which is over budget by \$1,758,288. Great month in property tax collection. Non-levy revenue is \$1,026,805 which is over budget by \$511,113. Ambulance revenue is over budget \$196,365. Continues to perform strong. Wildland Revenue is under budget \$26,038. \$1.5 million has been billed so far. Interest Income is over budget \$14,619. Grant Revenue is over budget \$343,962.
- Expenses for May total \$1,919,683 which is over budget by \$94,742. Personnel costs are over budget \$41,328, driven by higher than anticipated overtime and wildland wages. Offset in budget. Vehicles and Equipment is over budget by \$36,968, driven by higher than anticipated vehicle maintenance and grant expenses. Offset by revenue. Meetings & Training is over budget by \$11,491, driven by timing of employee training. Managerial Costs are over budget \$13,372, driven by timing of professional fees due to HR consulting and Ambulance billing.
- Fiscal Year Revenue is \$22,44,996 which is \$2,974,035 over budget. Navajo County revenue is \$169,320 under budget. Ambulance revenue is \$1,472,202 over budget. Wildland revenue is \$1,007,410 over budget. Staff continues to do a good job managing the budget.
- YTD expense is \$17,571,292 which is \$488,349 over budget.
- Total Cash for May is \$9,524,819 which is \$2,671,245 higher compared to May 2024.

Discussion on carryover and cash flow with Ms. Simonton explaining. No additional questions.

Chair Jamie Adams moved to approve the financial reports for the month of May 2025 as presented and Member Joey MacGregor seconded. The vote was unanimously approved, and the motion passed.

B. Public Hearing re: The Board will consider public comment concerning the Fiscal Year (FY) 2025-26 Fire District Budget

Chief Chevalier said there has been no correspondence or questions from the public regarding the proposed 2025-26 budget.

Chair Jamie Adams opened the public hearing at 15:44 pm.

No public spoke during the hearing.

Chair Jamie Adams closed the public hearing at 15:44 pm.

C. Discussion and Possible Action re: Authorization of Resolution #2025-01 Adopting the Fiscal Year (FY) 2025-26 Budget

The Board was referred to Resolution #2025-01 and the 2025-26 Budget information included in the packet. Chief Chevalier reviewed the goals of the proposed budget and recommended the Board approve the 2025-26 budget.

Member Roger Brown moved to approve Resolution #2025-01 for the adoption of the Fiscal Year 2025-26 Fire District budget in the amount of \$21,317,464 and a capital budget of \$1,293,020, for a total FY 2025-26 budget of \$22,610,484 at a tax rate of \$3.33, and Chair Jamie Adams seconded. The vote was unanimously approved, and the motion passed.

D. Discussion and Possible Action: Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy

Chief Chevalier reminded the Board that state law requires the adoption of a pension funding policy. The District continues to fund and manage the unfunded liability. Pension funding was included in the budget that was approved in Item C.

Chair Jamie Adams moved to approve the Public Safety Personnel Retirement System Pension Funding Policy as presented and direct staff to post the policy as required by law, and Member Roger Brown seconded. The vote was unanimously approved, and the motion passed.

E. Discussion and Possible Action re: Possible Authorization to Purchase a Type I Medix Ambulance

Chief Wood referred the Board to the Medix ambulance information included in the packet. This purchase would be a replacement. Discussion ensued regarding refurbishing of the 2013 Dodge ambulance and/or ordering a custom vehicle and/or purchasing an in stock ambulance. Mileages for the ambulance fleet were reviewed. Payment for the Medix Type I was discussed. No additional questions.

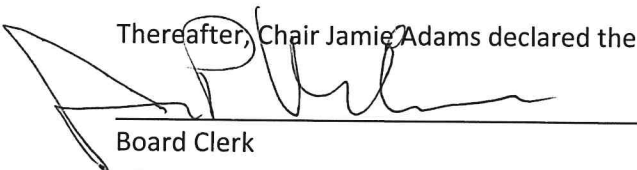
Member Joey MacGregor moved to authorize the purchase of the Medix Type I Ambulance in the amount not to exceed \$317,389.70, and to be paid upon delivery after July 1, 2025, and Member Roger Brown seconded. The vote was unanimously approved, and the motion passed.

10. NEW AGENDA ITEMS

Station 13 update

11. ADJOURNMENT

Thereafter, Chair Jamie Adams declared the public session adjourned at approximately 4:09 pm.


Board Clerk

7-28-2025
Date