



TIMBER MESA FIRE AND MEDICAL DISTRICT

The special session of the Timber Mesa Fire and Medical District board meeting was convened on October 27, 2022, at approximately 5:15 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. **CALL TO ORDER** Chair Amy Kay called the meeting to order at approximately 5:17 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Amy Kay, Clerk Lynn Browne-Wagner, Member Jamie Adams, and Member Dennis Hughes.
4. **CALL TO THE PUBLIC**
None
5. **BUSINESS**
 - A. **Fire Chief Selection Process: It is anticipated that the Board will vote to go into Executive Session pursuant to A.R.S. §38-431.03.A(3) for legal advice related to the Fire Chief selection process**

Chair Amy Kay asked for a motion to enter into executive session for legal advice. She explained that there would be a separate motion to enter into the A1 executive session for the candidate interviews.

Member Dennis Hughes moved that we go into executive session pursuant to A.R.S. §38-431.03.A(3) for legal advice related to the Fire Chief selection process, and Chair Amy Kay seconded the motion. The vote was unanimous, and the motion carried.

Thereafter, the Board entered into executive session at 5:22 pm.

Thereafter, the Board reconvened the regular board meeting at 5:44 pm.

- B. **Fire Chief Candidate Interview 1: Interview of Candidate #1 for the position of Fire Chief and discussion regarding the candidate; it is anticipated that the Board will vote to go into Executive Session pursuant to A.R.S. §38-431.03.A(1) regarding discussion or consideration of employment**

Chair Amy Kay asked for a motion to enter into executive session for items 5 B, C, D and E. Member Lynn Browne-Wagner moved that we go into executive session pursuant to §A.R.S. 38-431.03.A(1)

regarding discussion or consideration of employment, and Chair Amy Kay seconded the motion. The vote was unanimous, and the motion carried.

Thereafter, the Board entered into executive session at 5:46 pm.

Thereafter, the Board reconvened the regular board meeting at 9:20 pm.

- C. **Fire Chief Candidate Interview 2: Interview of Candidate #2 for the position of Fire Chief and discussion regarding the candidate; it is anticipated that the Board will vote to go into Executive Session pursuant to A.R.S. §38-431.03.A(1) regarding discussion or consideration of employment**

See Item B

- D. **Fire Chief Candidate Interview 3: Interview of Candidate #3 for the position of Fire Chief and discussion regarding the candidate; it is anticipated that the Board will vote to go into Executive Session pursuant to A.R.S. §38-431.03.A(1) regarding discussion or consideration of employment**

See Item B

- E. **Fire Chief Selection Process: Discussion and consideration of candidates regarding possible selection and appointment as Fire Chief; discussion of further action and possible terms of employment for Fire Chief candidate(s); it is anticipated that the Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03.A(1) regarding such discussions**

See Item B

- F. **Fire Chief Selection Process: Discussion and possible action regarding the selection of a candidate for the position of Fire Chief, including direction to the Human Resource Consultant regarding conducting background investigation(s) on Fire Chief candidate(s); direction to the Human Resource Consultant regarding possible selection of and negotiation with Fire Chief candidate; instructions to Human Resources Consultant to coordinate with legal counsel for purposes of drafting an employment contract for the Fire Chief position**

Chair Amy Kay turned the floor over to Chief Savage. He asked if there was any further discussion. Discussion ensued regarding the recommended motion from legal counsel.

Member Lynn Browne-Wagner motioned to make an offer of employment to candidate Randy Chevalier, conditioned on a successful background check if needed and negotiation of the terms of an agreement of employment acceptable to both parties, and to authorize the Human Resource Consultant to complete a background check if needed and report the same to the Board, and to authorize the District's Attorney to prepare a form of employment agreement for consideration, and Chair Amy Kay seconded the motion. Chair Amy Kay asked if there was any discussion. Chief Savage suggested the motion to include the HR Consultant to work with legal counsel to form the contract. Member Lynn Browne-Wagner amended the motion to include that the HR Consultant negotiate the contract employment with candidate Randy Chevalier and work with the attorney for the completion of the contract, and Chair Amy Kay seconded the amended motion. Chair Amy Kay asked if there was any discussion. Member Jamie Adams asked if another board meeting would be needed regarding the contract. HR Consultant Brenda Tranchina stated that she would work with legal counsel on the contract and meet with Chief Randy Chevalier to negotiate the contract. Once that is complete, it will be on next regularly scheduled board meeting. There was no further discussion. The vote was unanimous, and the motion carried.

Chief Savage gave a timeline of when Chief Chevalier would start as the new fire chief. Labor Representative Ian Schalow expressed his appreciation on behalf of Labor to the Board for allowing him to be involved in this process and that this will go a long way in helping the next step forward. Chief Savage thanked Labor.

6. ADJOURNMENT

Thereafter, Chair Amy Kay declared the public session adjourned at approximately 9:30 pm.


Board Clerk

11-21-22
Date