



TIMBER MESA FIRE AND MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened March 23, 2020 at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. **CALL TO ORDER** Board member Ed Lindquist called the meeting to order at approximately 3:06 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS** – Chair Paul Wyatt (*by telephone*), Clerk Dennis Hughes (*arrived at approximately 3:21pm*), Member Ed Lindquist and Member Lynn Browne-Wagner were present.
4. **APPROVAL OF MINUTES**
Regular Session of February 24, 2020
Executive Sessions of February 24, 2020

Member Lynn Browne-Wagner motioned to approve the Regular Session minutes from February 24, 2020 and the Executive Session minutes from February 24, 2020 as written, and Clerk Dennis Hughes seconded the motion. The vote was unanimous, and the motion carried.
5. **CALL TO THE PUBLIC**
Scott Harrington stated that he was against the proposed boundary change and that there were other individuals that were opposed also.
6. **REPORTS AND CORRESPONDENCE**
 - A. Fire Board Report – none
 - B. Fire Chief's Report – Report included in the packet. Chief stated that staff has been monitoring information from fire departments across the nation, the State and Navajo County. Continues planning with Summit Healthcare Regional Medical Center and Navajo County Health should the hospital become overwhelmed. Member Ed Lindquist asked about the Citizens Advisory Committee meeting. Chief Savage stated that it has been postponed.
 - C. Operations, Medical Services and Training Report – Report included in the packet
 - D. Logistic, Support Services and Fleet Maintenance report – Report included in the packet
 - E. Prevention and Community Risk Reduction report – Report included in the packet
7. **ANNOUNCEMENTS**
None

8. BUSINESS

A. Discussion and Possible Action: February 2020 Financial Report

Gabe Buldra, Principal for James Vincent Group, referred the board members to the February 2020 Financial Report in their packets. Mr. Buldra discussed the Key Points of the report, which included Revenues and Expenditures for the month of February. The District received \$320,527 in revenue which was under budget by \$69,047 related to the timing of property tax collection. Non-levy revenue was under budget by \$50,646 due to Fleet maintenance revenue, Grant revenue and Ambulance revenue. Personnel costs were over budget due to overtime and the health physicals but are under budget YTD.

Member Lynn Browne-Wagner motioned to approve the financial reports for the month of February 2020 as presented, and Member Ed Lindquist seconded the motion. The vote was unanimous, and the motion carried.

B. Public Hearing: PROPSOED BOUNDARY CHAGNE. Pursuant to A.R.S. §48-262 (A)(5) the Board shall consider any comments by the Navajo County Board of Supervisors, hear those who appear for and against the proposed change and determine whether the proposed change will promote the public health, comfort, convenience, necessity or welfare

The public hearing was opened at approximately 3:17 pm. Chief Savage stated that the public hearing scheduled for today is consistent with the law. He recommended that the annexation be tabled to a date undetermined at this point for the health and safety of the public and personnel of the fire district. No public attended. Member Ed Lindquist closed the public hearing at approximately 3:18pm.

C. Discussion and possible action: Pursuant to A.R.S. §48-262 (A)(5) if the Board has determined that the proposed boundary change will promote the public health, comfort, convenience, necessity or welfare, it shall approve the boundary change impact statement and authorize circulation of petitions

Member Ed Lindquist asked for a motion.

Member Lynn Browne-Wagner motioned to table Items B and C and notify the public of a hearing in the future, and Member Ed Lindquist seconded the motion. The vote was unanimous, and the motion carried.

D. Discussion and Possible Action: Emergency authorization for the Fire Chief to change, alter, or create policies, procedures, intergovernmental agreements, work schedules or other necessary and related function associated with the Fire District's response and management of COVID-19 in the communities of the White Mountains

Chief Savage stated he feels that he has some authorization to make changes. He asked the Board to authorize him to make changes for a 30-day period and he would be required to keep the board informed of any changes. Member Lynn Browne-Wagner asked if the proposal would be reintroduced each month at each meeting to authorize Chief to make changes. Chief Savage stated Yes, that is what he is asking and that he would prefer that as a check and balance for him. Chief Savage stated that he works well with Labor. Two Representatives from Labor were in attendance; Lars Moore, President of the Firefighters Association, has consulted with Chief Savage regarding potential staff changes, possible canceling of leave, etc. and is comfortable with the direction that he is going.

Member Lynn Browne-Wagner moved to give emergency authorization for the Fire Chief to change, alter, or create policies, procedures, intergovernmental agreements, work schedules, or other necessary and related functions associated with the Fire District's response and management of COVID-19 in the communities of the White Mountains. This emergency authorization will expire in 30 days,

and the Fire Chief will report to the Board at our next meeting about any action taken pursuant to this authority, and Member Dennis Hughes seconded the motion. The vote was unanimous, and the motion carried.

E. Discussion and Possible Action: Intergovernmental Agreement (IGA) for various services, dated December 1, 2015, with the City of Show Low. The Board may vote to go into executive session pursuant to A.R.S. §38-431.03 (A)(3) for legal advice, and A.R.S. §38-431.03 (A)(4) to instruct legal counsel

Chief Savage stated that he isn't sure if an executive session is necessary unless the Board has any questions or instruction for Mr. Whittington. He referred the Board to the letter received from the City of Show Low. He was disappointed with the letter. He felt that at a previous meeting with the Mayor and 2 council members, the District's position was made clear and that he felt that the City does not value the service provided. The letter was discussed with Staff and what is proposed was not an appropriate amount and does not cover the costs. Chief Savage asked the board to authorize the letter of response included in the packet be sent to the City to invite them to renegotiate. Chair Paul Wyatt stated that after the meeting, he thought that the District would get a better offer and he agrees with Chief Savage and hopefully a meeting with the City will be scheduled again to discuss the items. Member Dennis Hughes stated that he agrees with Mr. Wyatt and Chief Savage regarding the response from the City and agrees that the letter should be sent. Chief Savage asked about the tone and content of the letter. Member Ed Lindquist said the letter was appropriate.

Member Lynn Browne-Wagner moved to approve the letter canceling the IGA with the City of Show Low and direct staff to deliver it to the City Manager as required, and Member Dennis Hughes seconded the motion. The vote was unanimous, and the motion carried.

F. Discussion and possible action: Remote attendance of Board members and members of the public for Governing Board meetings

Chief Savage stated that with the current health situation and social distancing, he is asking the Board to authorize the use of technology for the April and possibly the May board meetings. Discussion ensued regarding Zoom meetings, etc. He referred the Board members to the letter from Mr. Whittington in their packet.

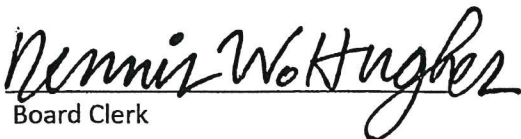
Member Ed Lindquist moved to direct staff to prepare to host board meetings electronically with the April board meeting to be held digitally with appropriate notification to the public, and Member Dennis Hughes seconded the motion. The vote was unanimous, and the motion carried.

9. New Agenda Items:

None

10. Adjournment

Thereafter, Member Ed Lindquist declared the public session adjourned at approximately 3:35 pm.


Board Clerk

4/29/2020
Date